

**Minutes
Regular Meeting of
The Northvale Library Board of Trustees
Wednesday, July 22, 2020
6:30 PM**

CALL THE MEETING TO ORDER –

STATEMENT -

President Staropoli called the meeting to order at 6:30 PM. The meeting was held entirely through the Zoom app so board members and members of the public could attend remotely.

STATEMENT -

President Staropoli read the “Sunshine Statement” into the record as follows:

“This is a Regular Meeting of the Northvale Library Board of Trustees. The date, time and location of this meeting has been advertised in the official Newspapers of the Borough, filed with the Borough Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.”

SALUTE TO THE FLAG

President Staropoli asked all in attendance to rise and join her in a Salute to the Flag.

ROLL CALL –

Name	Present	Absent	
Ms. Banzaca	X		Via zoom
Mr. Kim	X		Via zoom
Mr. Honey	X		Via Zoom
Mr. Pinajian		X	
School librarian Ms. Nicolich		X	
Ms. Staropoli	X		Via Zoom
Mayor Marana/ Councilman Tom Argiro	X		Via Zoom
Ms. McKeever	X		Via Zoom

Also in attendance Director Kelemen via Zoom.

APPROVAL OF MINUTES

Resolved to approve the minutes from the June 24, 2020 regular board meeting.

The minutes were adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Mr. Kim		X			
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Nicolich				X	
Ms. Staropoli	motion	X			
Mayor Marana	Second				
Mr. Argiro		X			
Ms. McKeever		X			

GENERAL DISCUSSION –

Director’s Report

Program highlights and upcoming

- The virtual Summer Reading Club (SRC), “Imagine Your Story,” continues through August 8. Child and adult readers are logging their reading through the library’s interactive reading challenge software, Beanstack for Libraries. Northvale readers are striving to reach the community-wide reading goal of 2,020 books read in Summer of 2020.
- Storytime on Facebook with Ms. Emily received 715 views in June.
- Magical Melodies received 1,063 views in June.
- Bendy Bookworm (children’s yoga/story program) received 214 views in June.
- Monday Maker and Wednesday Craft curbside pickup kits are an enormous hit with families. Thank you Emily, Youth Services Librarian for creating these “to-go” kits for children to enjoy each week! Parents and children express how they look forward to the weekly kits.
- Weekly ESL conversation class for adults continues on a *volunteer* basis by instructor Antonio Brugnoli since mid-March 2020. Two to five adult students attend virtual class on Zoom each week.
- Northvale canvas paint instructor, Kari Sedano *donated* her time and talent for a virtual “Flow Painting” for adults and teens on 6/25. Five attendees enjoyed the class.
- Northvale Friend of the Library, Steve Jackson, donated his time and talent for a virtual home beer brewing “how-to” talk for adults on July 14. Five adults attended the evening program.

Administrative

- Library Cards: 1,805 patrons registered as of July 17, 2020. No new registrations.
- June 2020 Northvale eBCCLS circulation: 342 borrows as compared to June 2019 eBCCLS circulation: 238 borrows; Northvale eBCCLS circulation is up 44%.
- Hoopla borrowing is up 27% in June 2020 (56 borrows) compared with June 2019 (44 borrows).
- Staff has done a tremendous job learning the new delivery, quarantine, and check-in procedures during rapidly changing circumstances.
- Contact-free outdoor/curbside pickup began June 22, 2020: Mondays-Thursdays 10:30-5:30pm and Fridays: 10:30-4:30pm. The past three weeks of curbside pickup have gone smoothly, with staff and patrons adjusting exceedingly well to a new process. Thank you Friends of the Library for providing tote bags for curbside!
- The library opened for limited indoor service on July 14, 2020 with hours that mirror curbside pickup, giving patrons a choice to continue to receive items outside or come inside the library to browse and select. The first week of indoor service has gone well, with all abiding by safety procedures.
- MeeScan mobile self-check out app is now available to patrons visiting the Northvale Library, courtesy of the BCCLS Innovation Fund. MeeScan is an easy to use mobile app for Android and Apple devices, allowing patrons an option for self-check out of items while in the Northvale Library using a smartphone.

Building

- Fire safety inspection took place on 7/17/20.

BCCLS

- BCCLS resumed a five day per week delivery schedule on July 6. Lend and send will begin again on Monday, July 20 with home library pickup only as voted on by BCCLS Executive Board on 7/15/20. Quarantining BCCLS deliveries and book drop returns in designated area for 72 hours remains the standard procedure for all BCCLS libraries.

Friends of the Library Report

No meeting for this month. The friends are renewing the Storm King outdoor museum passes. They are reaching out the empire parks to find out how to get replacement passes since parks were closed due to the pandemic.

Treasurer's Report

Current Budget is at 49%. Regular account balance is \$114,889.22 (reflects deposit of \$25k -- 2nd quarter distribution from Boro). Capital account balance is \$ 91,907.70 . Town is working on the balance of \$15k that is owed to the library from last year. Since tax payments were pushed back due to the pandemic it is causing some accounting delays.

ROLL CALL VOTES-

Resolved to approve the claims list for June in the amount of \$11,107.95:

The resolution was adopted on a roll call vote as follows:

Name	ACTION	YES	NO	ABSENT	ABSTAIN
Ms. Banzaca		X			
Mr. Kim		X			
Mr. Honey		X			
Mr. Pinajian				X	
Ms. Nicolich				X	
Ms. Staropoli	Motion	X			
Mayor Marana	Second	X			
Mr. Argiro					
Ms. McKeever		X			

HEARING OF THE PUBLIC –

The meeting was opened to the public at 7:18 PM. With no one from the public in attendance the meeting was closed to the public at 7:18 PM.

ADJOURNMENT

On motion made by Tina Staropoli and seconded by Terri McKeever, the board, with all present being in favor, **voted to adjourn at 7:20 PM**

Respectfully submitted

Melissa Banzaca, Secretary